

Your 2016-2017 Free Application for Federal Student Aid (FAFSA) was selected for a review process called verification. In the verification process we will compare your FAFSA with information on this worksheet and any other required documents. We may ask for additional information later. If you filed as a Dependent student on the FAFSA, you and your parent(s) will need to complete this form. If you filed as an Independent student on the FAFSA, you and your spouse (if applicable), will need to complete this form.

We are unable to award financial aid until the verification process has been completed. It is imperative that you submit any requested documents (signed and completed) immediately upon request. If you have questions about the verification process, please contact the financial aid office so that your financial aid will not be delayed.

**Section A: Student Information**

Last Name	First	M.	Student Social Security Number (Will never be displayed or revealed)
Address (include Apartment Number)			Date of Birth
City	State	Zip	Phone Number (include area code)
Are you a RETURNING STUDENT to this college? <input type="checkbox"/> YES <input type="checkbox"/> NO			Student E-Mail address: _____

**Section B: Household and College Information**

**Dependent students.** list the *individuals who will live in your parent(s)' household who meet the criteria below between July 1, 2016 and June 30, 2017.*

**Include:**

- Yourself, even if you don't live with your parents,
- Your parents/ (including stepparent),
- Your parents' other children, even if they don't live with your parent(s), if children if (a) your parents will provide more than half of their support between July 1, 2016 and June 30, 2017, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- Other people if they now live with your parents, your parents provide more than half of their support and will continue to provide more than half of their support between July 1, 2016 and June 30, 2017.
- If any household members (other than your parents) will be attending college at least half time between July 1, 2016 and June 30, 2017 and will be enrolled in a degree or certificate program, include the college next to their name below.
- If you need more space, please attach a separate page.

**Independent students.** list the *individuals who will live in your household between July 1, 2016 and June 30, 2017*

**Include:**

- Yourself and your spouse if married, and
- Your children, if you will provide more than half of their support between July 1, 2016 and June 30, 2017, even if they do not live with you, and
- Other people if they now live with you and you provide more than half of their support and you will continue to provide more than half of their support between July 1, 2016 and June 30, 2017.
- If any household members will be attending college at least half time between July 1, 2016 and June 30, 2017 and will be enrolled in a degree or certificate program, include the college next to their name below.
- If you need more space, please attach a separate page.

Full Name	Age	Relationship	College
		SELF	NCC

**Section C: IF YOU FILED A TAX RETURN for 2015: Data Retrieval Information**

**1. Student/Spouse Income Information – Check the box that applies:**

I/We used/will use the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2015 IRS income information into my FAFSA and have not made any changes to the information transferred.  
OR

I/we am/are supplying the school with a 2015 IRS Tax Transcript. (IRS Tax Transcripts can be requested directly from the IRS website: [www.IRS.GOV/Individuals/Get-Transcript](http://www.IRS.GOV/Individuals/Get-Transcript))

**2. Parent(s) Income Information (dependent students only) – Check the box that applies:**

My parent(s) used/will use the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2015 IRS income information into my FAFSA and have not made any changes to the information transferred.  
OR

My parent(s) is/are supplying the school with a 2015 IRS Tax Transcript. (IRS Tax Transcripts can be requested directly from the IRS website: [www.IRS.GOV/Individuals/Get-Transcript](http://www.IRS.GOV/Individuals/Get-Transcript))

**Important Note:**

If the student/spouse and/or parent(s) filed, or will file, an amended 2015 IRS tax return, you must supply the school with a signed copy of the 1040X in addition to your IRS Tax Transcript.

**Only complete Section D and/or E if you and/or your parent(s) DID NOT file a tax return for 2015**

**Section D: STUDENT/SPOUSE Income Information**

**Please check only one box**

- A. Check here if you, and/or your spouse, (if applicable) were not employed and had no income earned from work in 2015.
- B. Check here if you, and/or your spouse, (if applicable) **will not file and are not required** to file a 2015 Federal tax return **BUT DID** have earned income from work.

**If you checked Box B above**, list the employer(s) and report all income from work in 2015 in the area below and attach copies of all W-2 forms issued to the student/spouse by employers:

Employee's Name	Employer's Name	2015 Amount Earned	W-2 Form Issued? Y/N

If you need more space, please attach a separate page.

**Section E: PARENT(S) Income Information (DEPENDENT STUDENTS ONLY)**

**Please check only one box**

- A. Check here if your parent(s) were not employed and had no income earned from work in 2015.
- B. Check here if your parent(s) **will not file and were not required to file** a 2015 Federal tax return **BUT DID** have earned income from work.

**If you checked Box B above**, list the employer(s) and report all income from work in 2015 in the area below and attach copies of all W-2 forms issued to the parent(s) by employers:

Employee's Name	Employer's Name	2015 Amount Earned	W-2 Form Issued? Y/N

If you need more space, please attach a separate page.

**Section F: Signatures -- Both the student and at least one parent (dependent students only) must sign.**

By signing I/we certify that all of the information I/we provided is true and complete to the best of my/our knowledge and I/we agree, if asked, to provide information that will verify the accuracy of this completed form.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date