Please Note -- All Non-Credit courses must be paid for at time of registration

Financial Obligation Statement -- I agree that by registering for courses within the Community College System of New Hampshire (CCSNH), I am financially obligated for ALL costs related to the registered course(s). Upon a drop or withdrawal, I agree that I will be responsible for all charges as noted in the student catalog and handbook. I further understand that if I do not make payment in full, my account may be reported to the credit bureau and/or turned over to an outside collection agency. I also agree to pay for the fees of any collection agency, which may be based on a percentage of the debt up to a maximum of 35%, and all additional costs and expenses, including any protested check fees, court filing costs and reasonable attorney’s fees, which will add significant costs to my account balance.

Non-Credit Course Refund Policy -- Students must withdraw in writing at least three (3) days prior to the first day of class to receive a full refund of tuition and fees.

Registrations will NOT be processed if you have an outstanding obligation to NCC. Upon registration, you are enrolled unless otherwise notified. No confirmation will be mailed. Classes are subject to change. Students need to check the NCC website (www.nashuacc.edu) under the Student Information System (SIS) for their classroom location(s), schedule, grades, financial aid information, student email account, etc.

Student Signature: ___________________________ Date: _____________

Department Chair Signature (For ESOL Students Only): ___________________________ Date: _____________

FOR OFFICE USE ONLY

Date: ___________________________ Entered By: ___________________________