

 <p>Nashua Community College</p>	<p>NURS240N MANAGEMENT OF NURSING CARE ACROSS THE LIFESPAN Spring - 2020</p>
Department	NURSING
Instructor	<p>Lisa Gray MSN, MBA-HC, RN Tyler Waite PCPNP, ARNP Erin Beck MSN, RN</p>
NCC Email	<p>lgray@ccsnh.edu twait@ccsnh.edu ebeck@ccsnh.edu</p>
Telephone Number	<p>Faculty may provide students with mobile telephone numbers at their discretion; however, students are always able to call the Department of Nursing office at (603) 882-6923 X 1612.</p>
Office Hours and Location	<p>Faculty office hours are available to students and posted inside of the Department of Nursing office main door, room 319, on the third floor of the HSH Building</p>
Office Location	HSH 319
Class Days/Meeting Time	<p>Lecture: Friday 9:00 am-1:00pm 1st Half Clinical Schedule Pediatric Clinical Monday or Wednesday 0630-1430 OB Clinical Tuesday 0630-1430 or Wednesday 1330-2130 & Community Experiences as Assigned</p> <p>2nd Half Clinical Schedule Tuesday and Wednesday 0630-1430 Group A (4 West) and Group B (4 East)</p>
Class Location	<p>Lecture HSH 323 Clinical at Southern New Hampshire Medical Center</p>

Rationale:

NURS240N is the final course in the nursing program. It ties together all the theory and skills the student has learned and practiced throughout their nursing school career. At the conclusion of this course, the student will be prepared to complete the RN licensure exam, the NCLEX, and provide nursing care to patients across the lifespan as an entry level RN.

Course Description:

NURS240N MANAGEMENT OF NURSING CARE ACROSS THE LIFESPAN is a capstone course that requires students to apply all previous learning to the care of patients/families across the lifespan, including patients/families with complex and/or emergent health alterations. Concepts of maternal-child health care, critical care, community health nursing, leadership, management, health care policy and trends, and transition to practice will be studied. Clinical experiences will occur in a combination of acute care hospital and community settings.

Course Competencies:

1. Apply the nursing process and evidence to resolve complex health-related problems of multicultural groups of patients/families across the lifespan.
2. Implement appropriate individualized teaching/learning principles to assist patients/families with primary, secondary, and tertiary prevention of health problems.
3. Delegate aspects of patient care in the clinical setting consistent with the NH Nurse Practice Act.
4. Collaborate with multi-disciplinary staff and faculty in prioritizing, organizing, and providing safe nursing care for multicultural groups of patients/families across the lifespan.
5. Develop plans for continuing care of discharged patient/families with ongoing health alterations.
6. Apply principles of quality improvement to a problem encountered in clinical practice.
7. Analyze the impact of contemporary trends and health system issues on the provision of nursing care.
8. Gather and use appropriate resources and current evidence from nursing, allied health and other sources in the delivery of nursing care.
9. Tailor communication to the cultural and developmental needs of patients and families.
10. Communicate effectively in managing and delegating patient care.

11. Hypothesize resolutions for ethical dilemmas encountered in practice.
12. Reflect the ANA Code of Ethics for Nurses, ANA Standards of Practice, and the NH Nurse Practice Act in the performance of the professional role.
13. Follow Board of Nursing procedures in the desired state of licensure to register for the NCLEX-RN.
14. Formulate strategies to address common challenges in transitioning to practice and professional development.

Essential Questions:

1. What are the concepts of health across the life span in dealing with multicultural and preventive health in the inpatient and outpatient client populations in the community?
2. How do the nursing code of ethics, standards of care and the NH Practice Act differ between the inpatient and outpatient client settings in the community?

Required Textbook(s):

Hoffman & Sullivan. (2017) Medical-Surgical Nursing: Making Connections to Practice with Davis Advantage and Davis Edge. FA Davis ISBN# 9780803644175

Ricci, Kyle, & Carman. CoursePoint+ for Maternity and Pediatric Nursing 3ed. LLW ISBN# 9781469894867*

*Includes digital textbook only; PrepU and V-Simulation interactive resources and patient scenarios
You will be using your books from NURS125N and NURS140N as supplemental information

Supplemental Materials:

Lab totes, uniforms and other equipment listed in the Student Nurse Handbook are required and the responsibility of the student to maintain. Refer to the Nashua Community College Department of Nursing Student Handbook for details. Course resources and in class activities require use of a computer that must be brought to class/clinical simulation lab.

Course Expectations:

- Email is the primary method of communication in the department of nursing; therefore, students must check their email every day. It is suggested to check in the morning and in the evening for any changes to class or clinical for the next day or any important announcements.
- Online learning requirements are included in the course. Students are required to participate in the use of online resources and course materials posted on the Canvas Learning System, <https://ccsnh.instructure.com/courses/31125> For students requiring assistance with technology related to online learning, the Student Handbook for Online Learners can be found at: https://www.nashuacc.edu/images/2019-images/PDF/Student_Success_Handbook_for_Online_Learners_Rev2.pdf
- The nursing program uses a variety of technologies to accomplish course competencies and program student learning outcomes. All students are expected to be proficient in the use of the college learning management system (LMS). All students are expected to have access to a computer with the appropriate hardware and software to complete assignments, coursework, and online exams given in class.

Attendance and Punctuality Policy

Each class, laboratory and clinical learning experience is an integral part of the nursing curriculum. The NH Board of Nursing requires that the Associate in Science in Nursing Program provide a minimum of 1080 hours of concurrent academic and clinical nursing experience (<https://www.oplc.nh.gov/nursing/laws-rules.htm>; Nur 602.12 Curricular Requirements). Students must demonstrate achievement of course competencies, level outcomes, student-learning outcomes and end of program outcomes. Instructors will review relevant policies and procedures with students about communicating anticipated absence or lateness at the start of each course.

Attendance is mandatory. It is mandatory that students attend all learning experiences including but not limited to class, clinical simulation lab, and clinical. Make up time for clinical (if approved) will be charged to the student at the current rate established by the college Business Office.

Classroom/Clinical Simulation Lab/Clinical Punctuality is essential to avoid disruption of learning opportunities for students and faculty and is part of professionalism. Punctual attendance in the classroom, clinical simulation lab and clinical is expected unless the student is unable to attend due to serious extenuating circumstances. It is expected that the student will communicate absenteeism with the instructor in a timely manner, and document in email within 24 hours of the missed class or clinical simulation lab. Absence from clinical must be communicated by the student to the Clinical Instructor prior to the start of the clinical day.

Clinical punctuality is also essential for working with Clinical affiliates and nursing staff. Students are expected to arrive at the clinical facility 15 minutes prior to the start of the shift in order to prepare to deliver safe patient care. If a student arrives after the start of the shift, s/he should report immediately to the clinical Instructor. At this time, a decision will be made by

the clinical Instructor as to whether the student will be allowed to participate in the clinical day. Inability to complete the clinical assignment due to lateness constitutes an unexcused absence.

Lateness may be considered an unexcused clinical absence. Faculty will evaluate extenuating circumstances. An additional make-up assignment may be necessary, including making up a specific clinical experience or substitute assignment, as determined by the faculty. Satisfactory completion of the additional assignment within a given timeline will be essential for successfully meeting clinical requirements.

Variance reports may be used to document absence, lateness, or other inappropriate behavior in class or clinical assignments.

Class/Clinical Cancellation. Class and/or clinical may be cancelled as result of weather or other unforeseen occurrences. If the college cancels classes, experience at the clinical agency will also be cancelled. Since the Department of Nursing is accountable for delivering the curriculum, faculty may choose a variety of alternate experiences to support course competencies. Class, exams, and alternate clinical experiences may be offered online or in the nursing laboratory. On occasion, the Department may also have to cancel or relocate an experience. Students will be notified by email. Upon notification, please continue to check your emails and/or Canvas for further instructions.

Grading:

Evaluation of classroom learning will be based on quizzes, exams, special projects, and written assignments. Written assignments and special projects may be done in groups or individually at the discretion of the faculty. Exams and quizzes are administered using current practice guidelines and will be taken individually, at home, open book, closed book, online, in the classroom, with notes or without notes, as determined by the faculty for the course.

In clinical, the students are evaluated using a clinical evaluation tool. A satisfactory clinical evaluation means that the student has been deemed by the faculty to be consistently safe and professional in all clinical activities and assignments; safely demonstrates clinical competencies and has followed the policies and procedures of the Department of Nursing and the clinical agency. An unsatisfactory clinical evaluation will result in failure of the course (grade of F). In order to pass this course, the student must achieve a minimum grade of B- for this course and any co-requisites.

Students must earn both a minimum of B- in the didactic component of a course and a grade of “Satisfactory” in the clinical component in order to progress in the program.

Grade Scale:

A	100 – 94	B	86 – 84	C	76 – 74	D	66 – 64
A-	93 – 90	B-	83 – 80	C-	73 – 70	D-	63 – 60
B+	89 – 87	C+	79 – 77	D+	69 – 67	F	59 or Below

Course assignments:

Topic	Percentage
Quizzes	5%
Unit Exams	40%
Midterm Exam	20%
Final Exam	20%
Senior Project	15%
Total	100%

Clinical/Lab Assignments:

Pediatric Math Quiz (100% = Satisfactory)	Satisfactory/Unsatisfactory
Pediatric Concept Map and Care Plan	Satisfactory/Unsatisfactory
OB Concept Map and Care Plan	Satisfactory/Unsatisfactory
Community Experiences Reflections	Satisfactory/Unsatisfactory
Weekly Reflections	Satisfactory/Unsatisfactory
Midterm OB/Pediatric Simulation	Satisfactory/Unsatisfactory
Charge Nurse Role Reflection	Satisfactory/Unsatisfactory
Code Blue Simulation	Satisfactory/Unsatisfactory
Mandatory ATI NCLEX Review	Satisfactory/Unsatisfactory

Descriptions of Projects and Assignments:

Weekly Rationale Quizzes: These are take-home quizzes based on the current week's reading requirements. There will be 10 questions that may be multiple choice, completion and/or essay. They must include rationales derived from the readings. The rationales must be in your own words. These quizzes will be submitted via email by the beginning of each lecture

Unit Exams: Unit exams will be completed at the beginning of designated classes. Unit exams will include various NCLEX style questions: multiple responses, ordered responses and/or hot spots. There will be 50 questions per unit exam. These exams will be done on paper with scantron forms, scheduled in the classroom setting.

Midterm and Final Exams: These exams will be done on paper with scantron forms, scheduled in the classroom setting. The midterm and final will include various NCLEX style questions: multiple responses, ordered responses and/or hot spots. All exams are to be taken individually without the use of resources unless otherwise instructed by the faculty. The midterm exam will have 75 questions. The final exam will have 100 questions.

Community Experiences Reflections: Students will be scheduled for various community experiences throughout the first half of the semester. The purpose of these experiences is to give the students a broad understanding of the role of nurses in our modern society. These experiences within the community, will require the completion of the "Required Experience Form" found on Canvas within the clinical/observation resources. All written reflections for clinical experience will be due 24 – 48 hours after the observation. Any assignment that receives a grade of Unsatisfactory may be returned to the student to be revised per instructor judgment.

Clinical Reflections: Reflection will be submitted every Friday at midnight for the weeks of clinical. The rubric for grading will be posted on canvas. Your clinical faculty will provide feedback on your reflection via canvas.

Concept Map/Care Plan Assignment: There will be three Concept Maps/Care Plans due over the course of the entire semester, each with a special focus: one tailored to a maternity patient, one tailored to a pediatric patient, and one focused on a medical surgical patient. The maternity and pediatric concept map/care plan assignment will be due one week after your last clinical day. The Medical-Surgical Concept map/care plan due date is on the calendar. Any assignment that receives a grade of unsatisfactory may be returned to the student to be revised per instructor judgment. Refer to the instructions and grading rubric for criteria.

Capstone Project - Health Education Day: Health Education Day is a capstone project that requires the entire class to coordinate and host an educational offering to the college community and selected guest. This project includes all phases of project planning (brainstorming, planning, implementation, evaluation) and utilizes concepts such as: leadership theory, delegation, supervision, therapeutic communication, collaboration teamwork, emotional intelligence, quality improvement, conflict resolution, time management, accountability, and professional behavior. The topic(s) will be selected by majority agreement of the group. The event will be held in the Judd Gregg Auditorium on the date specified by instructor.

- Each student must keep a portfolio of all communication and evidence of planning and participation. Portfolios will be evaluated by the course instructors after the event.
- Each student must complete all peer evaluations on Canvas.
- Students are expected to contact and invite selected guests at least six to eight weeks before the event, including but not limited to: NCC administration and staff, student body at NCC, other nursing programs, and clinical affiliates.
- Each student will be graded individually.
- Refer to the rubric for all criteria and grading of the project.

ATI Exams: Students will be assigned the ATI Maternal Newborn, ATI Nursing Care of Children, ATI Leadership, ATI Community, and ATI Comprehensive Practice Exams within a few weeks of starting classes and to be completed throughout the semester. After each practice exam, students are required to remediate in the areas suggested by ATI. In order to complete all the requirements for NURS 240N, each student must take the proctored ATI Maternal Newborn, ATI Nursing Care of Children, ATI Leadership, ATI Community, and two ATI Comprehensive exams.

ATI Mandatory NCLEX Review: The purpose of the mandatory review is for you to succeed passing the NCLEX exam.

Available Support Services

Tutoring, The Writing Center, Available Academic Services: The Academic Success Center is located in the library, offers academic support services which are open to all NCC students looking for additional help with their college assignments. Math tutoring and writing assistance are available. The Writing Center is for any student seeking assistance with the

writing process for any class, not just College Composition. For more information and to view the tutoring schedules view here: <http://www.nashuacc.edu/student-services/academic-success-center>.

Classroom Accommodations: Students who have a documented disability (physical, learning, or mental health) and require reasonable classroom accommodations must meet with the Disabilities Support Coordinator to set up a NCC Reasonable Accommodation Plan (RAP). If you had an IEP or 504 in high school, you may qualify for a plan. If you would like more information or if you are not sure if you qualify for a plan, please contact Jodi Quinn, Disabilities Support Coordinator, located in The Academic Success Center in the library, 603-578-8900 ext. 1451. View additional information and the application here: <http://www.nashuacc.edu/student-services/academic-success-center/disability-services> In order to receive classroom accommodations, it is the student's responsibility to meet with his/her instructor privately and provide a hard copy of the signed Reasonable Accommodation Plan (RAP) each term the student wants to utilize classroom accommodations even if the student has had that instructor in a previous term.

Audio Record Classroom Lecture: Please note that as a student in this class, you may have a classmate who by permission can audio record class lectures for his/her learning purposes. Only students with prior written permission from the instructor or the Disabilities Support Coordinator may audio record class lectures- for educational purposes only. Students who audio record class lectures are prohibited from selling, transcribing, or distributing the recordings in any manner and are asked to delete the recordings when it is no longer essential for their learning purposes.

Title IX Statement: Classroom instructors at Nashua Community College are encouraged to create and maintain a safe learning environment in which students feel able to share opinions and related life experiences in classroom discussions, in written work, and in meetings with professors. To the greatest extent possible, this information will be kept private. However, staff and faculty have a legal obligation to report information concerning sexual misconduct, violence and exploitation of individuals per federal statute and in compliance with established policies and procedures at Nashua Community College. If you have been subjected to sexual misconduct, violence or exploitation, we encourage you to contact your Title IX representative Lizbeth Gonzalez, 603-578-8900 x1528 or lgonzalez@ccsnh.edu for support and assistance.

Additional information including resources can be found at: New Hampshire Coalition Against Domestic and Sexual Violence:

[http://www.nhcadv.org/Catchment%20map\(1\).pdf](http://www.nhcadv.org/Catchment%20map(1).pdf)

Library and Media Center: THE WALTER R PETERSON LIBRARY offers a variety of resources for students, including paper and
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electronic texts, encyclopedias, journals, and online search engines for various topics, including health professions and nursing such as EBSCO, OVID and the Joanna Briggs Library. Computers are free to use and on a first come-first serve basis. A printer is available for making copies for a fee. Private study rooms may be reserved for small study groups. A reservation must be made with the head librarian or library aide. A complete list of hours and contact information can be found on the Nashua Community College website under the 'Current Students' 'Library and Media Services' tab.

Department Policies

For a complete listing and details of department policies, please see the Department of Nursing Student Handbook posted on Canvas. Students are responsible for the policies in both the nursing department student handbook as well as the Nashua Community College student handbook available on the NCC website <http://www.nashuacc.edu>.

Student Testing Policy: Examinations and Quizzes: Students are expected to take examinations and/or quizzes on the days they are scheduled by faculty. All exams must be completed by the end of the course. Students may not enroll in a course for which the pre-requisite course has not been passed. Many nursing courses include the use of online testing. Online exams are expected to be taken individually and within the posted timeframe. Faculty will provide specific instructions related to online testing procedures and expectations for students. Online exams have one attempt allowed. After missing two (2) quizzes and/or exams, the student will not be allowed to make up further exams and will be given a zero (0) for each one unless unusual circumstances exist. In the event of unusual circumstances, the progress of each student will be reviewed on an individual basis by the faculty and chair of the department.

Math Exam Policy: At the senior level a med math test will administered at the beginning of each semester. The math test must be passed with a grade of 100% prior to allowing a student to administer medication to patients in the clinical setting. The ability to accurately calculate medication doses is essential for the safety of patients. Failure to pass the med math exam may be cause for termination from the program.

ATI Exam Policy: The Associate in Science in Nursing Program requires students to purchase and use as instructed in each course syllabus, the Comprehensive Review and Assessment Program (CARP) materials from Assessment Technologies Institute, LLC (ATI). The correct use of this product helps keep the student on track to pass the NCLEX at the conclusion of the program. The student is required to achieve a proficiency of Level 2 or greater.

Proficiency is the minimum benchmark for all proctored assessments. A student who is unable to meet the designated benchmark for a specific exam must make plans for remediation with the coordinator of the course in which the student is currently enrolled. Please see the Department of Nursing Student Handbook for more details.

Late Assignments, Quizzes, Graded Projects: Assignments, quizzes, and graded projects must be taken and/or submitted as scheduled unless extenuating circumstances have been discussed with the course faculty prior to the due date. Faculty may lower any grade by 5% on any assignment, quiz, or graded project that is unexcused and submitted after the due date and time, up to 7 days after. If submitted after 7 days, it will result in a grade of 0. Incomplete assignments or graded projects will be graded as submitted but may be returned to the student for completion. A second unexcused late assignment, quiz, graded project will result in a variance.

Clinical Simulation Lab Policies and Guidelines

Refer to the Nashua Community College Department of Nursing Student Handbook for guidelines and policies related to the Nursing Arts Lab.

Classroom, Clinical, and Simulation Lab Safety: In order to prevent potential accidents and/or injury, the student must be aware of policies and procedures that ensure the safety of students, faculty, staff, and any other persons in the college and clinical agencies. Refer to the GENERAL POLICIES AND SERVICES section in the Nashua Community College Student Handbook for details about 'Safety' and fire regulations, the 'Immunization' policy, and the 'Student Code of Conduct' policies. There is the potential for exposure to sharp objects, blood borne pathogens and other diseases in the clinical setting. Students must complete the Centralized Clinical Placement modules regarding safety and infection prevention before entering the clinical setting, which can be found on the following website: <http://www.mass.edu/mcncps/orientation/welcome.asp>

Guidelines and Policies for Clinical Practice:

1. Students are responsible for arranging for their own transportation to the assigned clinical facility.
2. Students are expected to report on time for all clinical experiences.
3. Students are expected to promptly notify the faculty by text or faculty's cell phone when tardiness or absence appears likely or has become inevitable.
4. Students must be prepared physically, cognitively, and emotionally to deliver patient care.
5. Students are expected to adhere to the uniform dress code as established by the nursing program.
6. Students must have a current personal health insurance policy. Should the student become ill and/or injured while at a clinical agency, treatment will be given, and the student will be billed for services.

Medication Administration Policies for Nursing Students: Students will not, under any circumstance, medicate a patient by any route without the knowledge, instruction, and/or supervision of a faculty member of the Department of Nursing.

Withdrawal from a Course: A student who desires to withdraw from the Associate of Science in Nursing Program should review the situation with the Department Chair to determine whether the precipitating issue can be resolved. If not, the student may meet with the Vice President of Student and Community Affairs to reserve the possibility of re-enrolling in the program the following year in the new freshman class or at the point of last academic success on a space-available basis (see Re-Enrollment Policy in the Department of Nursing Student Handbook). If the student chooses not to meet with the VPSCA about returning to the program and subsequently desires to resume studying nursing, the student must reapply for admission. The ATI TEAS scores shall remain valid for two years.

Classroom/Clinical Simulation Lab/Clinical Rules of Conduct: This policy is supplemental to the Student Code of Conduct Policy found in the Nashua Community College Student Handbook and the Department of Nursing Student Handbook.

The Department of Nursing seeks to cultivate an atmosphere of mutual respect at all times. There is a policy of “Zero Tolerance” for

inappropriate student behavior, whether it be frivolous or not, that is disruptive, hostile, rude, dishonest, threatening, or in any way directly or indirectly compromises the physical, mental, emotional, spiritual, cultural, and/or environmental well-being of another. Inappropriate and unacceptable behavior may be a warning sign of impending hostility or violence and will be managed by prompt reporting and immediate assessment.

Consequences may range from variances to dismissal from the nursing program. Specific offensive behaviors by the student may be evident in one-to-one encounters, group settings, and/or electronically, including email, cell phone, and social media. Offensive behaviors toward classmates, faculty, and/or others that occur in any setting, including the NCC campus, clinical agencies, and the larger community, will be managed under this guideline. Examples of unacceptable behavior include, but are not limited to, discrimination against a classmate for any reason, name-calling, making fun of others, direct or indirect threats, unwanted physical contact, damage to the property of others, lying, intimidation, and harassment.

Confidentiality and Privacy Regulations: The program of nursing at Nashua Community College adheres to federal guidelines for confidentiality and the protection of private patient and student information and confidentiality as outlined by both HIPAA and FERPA laws. Ensuring the confidentiality of all information about a patient is an ethical, moral, and legal requirement of healthcare professionals. The student must safeguard the patient's right to privacy by maintaining confidentiality. Students may not discuss patients in elevators, cafeteria, lobby, by phone, email, social media, or under other inappropriate

circumstances. Information about a patient may be discussed with faculty and peers as an aspect of clinical or classroom education and must not be further discussed or repeated to other individuals.

If a faculty member inadvertently assigns a student to a family member or a friend, the student must request another assignment. Students are expected to avoid reading the medical records of family members, friends, or acquaintances, and to confine their use of the electronic medical record to only that necessary to complete their assignments. Special care must be taken to protect the rights of patients and maintain confidentiality when students are preparing for clinical experience. Documents, such as lab reports needed to complete assignments, may not contain the patient's name or other identifying data, and must be carefully protected during transit.

Disclosure of confidential information may subject the student to legal consequences as well as dismissal from the Associate of Science in Nursing Program. A student who is a Licensed Nursing Assistant and discloses confidential information will be reported to the Board of Nursing. Students will receive instruction about the program's policy on confidentiality and its maintenance early in the first nursing course and will be required to sign a document to that effect.

College Policies

AF Policy: If a student misses more than the number of hours the course meets during a two-week period (e.g. six hours for a three-credit course), the faculty may withdraw a student from the course with an "AF" grade. Please note that absences, tardiness, and leaving class early all count towards "missed class time." The grade may also be issued if a student registered in a clinic, practicum, internship or lab is deemed unsafe or performing in an unsatisfactory manner as determined by an evaluation by a faculty member/agency supervisor in accordance with department criteria and procedure.

Students should also understand an AF grade can be assigned by an instructor or an administrator at any time for reasons other than poor grade performance or failure to meet attendance requirements e.g., violation of the Student Code of Conduct, disruptive behavior, etc.

Please be advised that if the behavior of any student (or students) continually disrupts the learning of his/her classmates, the following steps will be taken 1) verbal warning; 2) meeting with instructor and department chair; 3) referral to Vice President of Academic Affairs and/or removal from the course with AF grade.

An "AF" grade is calculated in the GPA as an "F". Students should refer to the student handbook for additional information about the AF policy.

Canvas: All instructors at NCC will use Canvas. Canvas is the online learning management system used by instructors and learners at Nashua Community College. Instructors may post syllabi, course related documents and grades in Canvas. Students may be required to submit assignments and/or take assessments through Canvas and/or participate in discussion boards.

24/7 Canvas Support: Students and faculty seeking help can now call a toll-free number, begin a Live Chat, submit a ticket or search a FAQ knowledgebase, all 24/7 by going to this site: <http://www.ccsnh.edu/online-resources>

From your Canvas account, please click on the "Help" button at the bottom right of your screen. This menu will bring up a menu of options. To directly link to Canvas on Demand tutorials, please visit the following link: <https://community.canvaslms.com/docs/DOC-10701>

If you have forgotten your Easy Login Password information, please visit the following link: <https://passwordstu.ccsnh.edu/showLogin.cc>

If class is ever cancelled because of instructor illness or inclement weather, students will need to check Canvas for assignments.

College Email System: Nashua Community College has established a College electronic mail ("email") system as a means of the College sending official information to enrolled students, and for students to send communication to their instructors and College personnel. All students registered at NCC will be assigned a College email account/address to be used as the only email address for all email communication: 1) sent to the students from their instructors and from all College personnel; and, 2) sent by the students to their instructors and to all College personnel.

In addition:

- Students should check their College email account regularly to ensure they are staying current with all official communications. Official communication includes, but is not limited to, policy announcements, registration and billing information, schedule changes, emergency notifications and other critical and time sensitive information.
- Students should also check their college email account to be sure that they are current with all email communication from their faculty.
- The student email account/address should be the only e-mail address students use to send email to faculty and College personnel so that student email is recognized and opened.
- This service is provided exclusively to the students of NCC. Accounts are for individual use only, and are not transferable or to be used by any other individual.

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- Students using their College email account do so under the policies set forth in the Student Handbook under "Student Computer Conduct Code."

Sensitive Materials Policy: During the semester, in order to cover certain academic topics, there may be occasions to view or discuss material which may not meet the student's own personal definition of appropriateness. At such times, every student has the right to decide not to participate. Every effort will be made by the instructor to notify students in advance of when such sensitive material will be used so that students can make alternative arrangements. Faculty will guide students in the identification of alternate learning opportunities consistent with relevant course objectives so that students opting out of scheduled "sensitive" learning experiences will not be penalized academically in any way. Please note the opportunity to leave the classroom discretely is always available to each student when such sensitive material is being discussed. The student then has the responsibility before the next class meeting to inform the instructor as to the reason for leaving.

Plagiarism Policy: Plagiarism is a serious violation of a student's academic integrity and the trust between a student and his or her teachers. Plagiarism is the act of a person presenting another person's work as if it were his or her own original work. Such acts of plagiarism include, but are not limited to:

1. A student submitting as his or her own work an entire essay or other assignment written by another person.
2. A student taking word for word a section or sections of another person's work without proper acknowledgment of the source and that the material is quoted.
3. A student using statistics or other such facts or insights as if these were the result of the student's efforts and thus lacking proper acknowledgment of the original source.
4. The paraphrasing of another person's unique work with no acknowledgment of the original source.
5. Copying another student's work on a quiz or test.

When a student is found to have plagiarized an academic assignment, it will be up to each instructor to determine the penalty. Depending on the severity of the incident, this could range from a warning to a loss of credit for the assignment. In all cases of plagiarism, the student's program coordinator will automatically be notified, and the incident will be documented. If any further incidents of plagiarism are reported to the student's program coordinator, additional sanctions will be imposed. These may include notification of the Vice President of Academic Affairs; loss of credit for the course; suspension or dismissal from a department program; academic probation; and/or expulsion from the College.

Credit Hour Guidelines:

1. A credit hour shall be the equivalent of one (1) hour of classroom or direct faculty instruction and a minimum of two (2) hours of out-of-class student work each week for 15 or 16 weeks.
2. A credit hour shall be allocated based on the following:

Category	Contact Hour per Week	Contact Hours per Semester (based on minimum 15-week semester)
Class	1	15
Laboratory	2 or 3	30-45
Clinical	3 to 5	45-75
Practicum, Fieldwork	3	45
Internship	3 to 6	45-90
Co-op	Variable by Dept.	Variable by Dept.

**Academic Calendar
Nashua Community College
NURS240N – Spring 2020**

Week	Month/Day	Topic	Assignment/Due	Targeted Competencies
Week 1	Tuesday, January 21st	Lecture – Professor Waite <ul style="list-style-type: none"> • Care of the Child, Infancy, through Adolescents • Math Review 	<ul style="list-style-type: none"> • Readings 	1,2,5,8,9
	Wednesday,	Pediatric Simulation – Professor Waite & Professor Gray	<ul style="list-style-type: none"> • Readings 	1,2,5,8,9

	January 22nd	<ul style="list-style-type: none"> • Pediatric Math Quiz 	<ul style="list-style-type: none"> • ATI Skills Module – Assessment of the Child with a post test of an 90% or higher – hard copy of certificate in lab • CCP due – bring hard copy to lab 	
	Thursday, January 23rd	<p>Lecture - Professor Gray & Professor Waite</p> <ul style="list-style-type: none"> • Orientation to NURS240N <ul style="list-style-type: none"> ○ Overview ○ Syllabus ○ Calendar ○ Assignments ○ Guest Speaker - Librarian 	<ul style="list-style-type: none"> • Readings 	1,2,5,8,9
	Friday, January 24th	<p>Postpartum & Newborn Simulation – Professor Gray & Professor Waite</p> <p>Orientation to SNHMC</p>	<ul style="list-style-type: none"> • Readings • ATI Skills Module - Postpartum Assessment with post-test of an 90% or higher – hard copy of certificate in lab 	1,2,5,8,9
Week 2	Monday, January 27th	<p>Pediatric Clinical – Professor Waite</p> <p>0630-1430</p> <p>Scheduled Community Experiences</p>	<ul style="list-style-type: none"> • Readings • PP/NB Rational Quiz due February 1st at 0900 via canvas • ATI Pediatric practice Assessment A due January 31st by midnight via ATI • Community Experiences and clinical experiences reflections due via canvas by Friday at midnight 	1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
	Tuesday, January 28 th	<p>OB Clinical – Professor Gray</p> <p>0630-1430</p> <p>Scheduled Community Experiences</p>		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,

	Wednesday, January 29 th	Pediatric Clinical – Professor Waite 0630-1430 OB Clinical – Professor Gray 1330-2130 Scheduled Community Experience		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
	Thursday, January 30 th	Prep Day or Scheduled Community Experience		
	Friday, January 31 st	Lecture – Professor Gray Postpartum Care and the Newborn: Members of the Growing Family		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
Week 3	Monday, February 3 rd	Pediatric Clinical – Professor Waite 0630-1430 Scheduled Community Experiences	<ul style="list-style-type: none"> • Readings • Overview Reproductive Care Rational Quiz due February 7th at 0900 via canvas • Unit Exam #1 Pediatrics, Postpartum & Newborn on February 7th • Remediation for ATI Medical-Surgical and Pharmacology due February 7th • ATI OB/NB Assessment A due February 7th by midnight • Community Experiences and clinical experiences reflections due via canvas by Friday at midnight 	1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
	Tuesday, February 4 th	OB Clinical – Professor Gray 0630-1430 Scheduled Community Experiences		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,

	Wednesday, February 5 th	Pediatric Clinical – Professor Waite 0630-1430 OB Clinical – Professor Gray 1330-2130 Scheduled Community Experience		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
	Thursday, February 6 th	Prep Day or Scheduled Community Experience		
	Friday, February 7 th	Unit Exam #1 Pediatric, Postpartum and the Newborn Lecture – Professor Gray Overview of Reproductive Care		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
Week 4	Monday, February 10 th	Pediatric Clinical – Professor Waite 0630-1430 Scheduled Community Experiences	<ul style="list-style-type: none"> • Readings • Caring for the Antepartum Family Rational Quiz due February 14th at 0900 via canvas • ATI Pediatric Practice Assessment A remediation due on February 14th • Community Experiences and clinical experiences reflections due via canvas by Friday at midnight 	1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
	Tuesday, February 11 th	OB Clinical – Professor Gray 0630-1430 Scheduled Community Experiences		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
	Wednesday, February 12 th	Pediatric Clinical – Professor Waite 0630-1430 OB Clinical – Professor Gray		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,

		1330-2130 Scheduled Community Experience		
	Thursday, February 13 th	Prep Day or Scheduled Community Experience		
	Friday, February 14 th	Lecture - Professor Gray Caring for the Antepartum Family Money (\$25) due for NHNA Student Nurse of the Future Conference		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
Week 5	Monday, February 17 th	Presidents Holiday NO SCHOOL	<ul style="list-style-type: none"> • Readings • Unit Exam #2 Reproductive & Antepartum 1 • Caring for the High-Risk Antepartum Family Rational Quiz due February 21st at 0900 via canvas • ATI OB/NB Practice Assessment A remediation due February 21st. • Community Experiences and clinical experiences reflections due via canvas by Friday at midnight 	1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
	Tuesday, February 18 th	OB Clinical – Professor Gray 0630-1430 Scheduled Community Experiences		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
	Wednesday, February 19 th	Pediatric Clinical – Professor Waite 0630-1430 OB Clinical – Professor Gray 1330-2130 Scheduled Community Experience		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,

	Thursday, February 20 th	Prep Day or Scheduled Community Experience		
	Friday, February 21 st	Unit Exam #2 Reproductive and Antepartum Lecture (Professor Gray) Caring for the High-Risk Antepartum Patient		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
Week 6	Monday, February 24 th	Pediatric Clinical – Professor Waite 0630-1430 Scheduled Community Experiences	<ul style="list-style-type: none"> • Readings • Caring for the Labor and Delivery Family Rational Quiz due February 28th at 0900 via canvas • ATI Pediatric practice Assessment B due February 28th by midnight via ATI • ATI OB/NB Practice Assessment B remediation is due March 6th • Community Experiences and clinical experiences reflections due via canvas by Friday at midnight 	
	Tuesday, February 25 th	OB Clinical – Professor Gray 0630-1430 Scheduled Community Experiences		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
	Wednesday, February 26 th	Pediatric Clinical – Professor Waite 0630-1430 OB Clinical – Professor Gray 1330-2130 Scheduled Community Experience		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
	Thursday, February 27 th	Prep Day or Scheduled Community Experience		

	Friday, February 28 th	Lecture – Professor Gray Caring for the Family during Labor/Delivery		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
Week 7	Monday, March 2 nd	Pediatric Clinical – Professor Waite 0630-1430 Scheduled Community Experiences	<ul style="list-style-type: none"> • Readings • Unit Exam 3 – High Risk Antepartum & Patient in Labor and Delivery • Caring for the High-Risk Labor/Delivery Rational Quiz due March 6th at 0900 via canvas • ATI Pediatric Practice Assessment B remediation due March 6th • ATI OB/NB Practice Assessment B remediation due March 6th • Community Experiences and clinical experiences reflections due via canvas by Friday at midnight 	1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
	Tuesday, March 3 rd	OB Clinical – Professor Gray 0630-1430 Scheduled Community Experiences		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
	Wednesday March 6 th	Pediatric Clinical – Professor Waite 0630-1430 OB Clinical – Professor Gray 1330-2130 Scheduled Community Experience		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
	Thursday, March 4 th	Prep Day or Scheduled Community Experience		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,

	Friday, March 5 th	Unit Exam #3 High Risk Antepartum & Labor and Delivery Lecture - Professor Gray Care for the High-Risk Labor/Delivery Patient		1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13,
Week 8	Monday, March 9 th	Pediatric Clinical – Professor Waite 0630-1430	Clinical evaluations should have been done after your 3 weeks of in-patient Pediatrics and in-patient OB with clinical instructors	
	Tuesday, March 10 th	OB Simulation 08 - 12 Review for Midterm 1230 - 1430	Complete on-line evaluations in class. Please bring your computer	
	Wednesday, March 11 th	ATI Caring for the Pediatric Patient Proctored Exam - 0900 ATI Maternity and Newborn Proctored Exam - 1030 ATI Medical Surgical Retake 12noon Please bring your own computer		
	Thursday, March 12 th	Midterm Exam - 0900		
	Friday, March 13 th	ATI Comprehensive Predictor - 0900 Please bring your own computer		
	March 16th to March 20th	SCHOOL VACATION ENJOY!		

Week 9	Monday, March 23 rd	Prep Day	<ul style="list-style-type: none"> • Readings • Group Healthcare Policy Presentations due March 24th • ATI Leadership Practice Assessment A due by midnight March 27th • NHNA Student Nurse of the Future Conference • Clinical reflections due via canvas by Friday at midnight 	1-14
	Tuesday, March 24 th	Lecture – Professor Beck Leadership, Policy, Delegation and Transitions to Practice		1-14
	Wednesday March 25 th	Clinical Group A – 4W: 0630 - 1430 – Professor Gray Group B – 4E: 0630-1430 – Professor Beck		1-14
	Thursday, March 26 th	Prep Day		
	Friday, March 27 th	NHNA Student Nurse of the Future Conference SNHC 0730-1600		1-14
Week 10	Monday, March 30 th	Prep Day	<ul style="list-style-type: none"> • Readings • Emergent 1 Rational Quiz due April 3rd via Canvas • ATI Leadership Practice Assessment A remediation due April 3rd. 	

			<ul style="list-style-type: none"> ATI Comprehensive Practice A due midnight April 3rd. Clinical reflections due via canvas by Friday at midnight 	
	Tuesday, March 31 st	Clinical Group A – 4W: 0630 - 1430 – Professor Gray Group B – 4E: 0630-1430 – Professor Beck		1-14
	Wednesday, April 1 st	Clinical Group A – 4W: 0630 - 1430 – Professor Gray Group B – 4E: 0630-1430 – Professor Beck		1-14
	Thursday, April 2 nd	Prep Day		
	Friday, April 3 rd	Lecture - Professor Beck Emergent 1 Care		1-14
Week 11	Monday, April 6 th	Prep Day	<ul style="list-style-type: none"> Readings Emergent 2 Rational Quiz due April 10th via Canvas Unit Exam #4 Leadership etc. & Emergent 1 ATI Comprehensive Practice A remediation due April 10th Clinical reflections due via canvas by Friday at midnight 	

	Tuesday, April 7 th	Clinical Group A – 4W: 0630 - 1430 – Professor Gray Group B – 4E: 0630-1430 – Professor Beck		1-14
	Wednesday, April 8 th	Clinical Group A – 4W: 0630 - 1430 – Professor Gray Group B – 4E: 0630-1430 – Professor Beck		1-14
	Thursday, April 9 th	Prep Day		
	Friday, April 10 th 0900 - 1300	Lecture – Professor Beck Emergent 2		1-14
Week 12	Monday, April 13 th	Prep Day	<ul style="list-style-type: none"> • Readings • Concept of ICU Rational Quiz due April 17th via Canvas • ATI Comprehensive Practice B due by midnight April 17th • Clinical reflections due via canvas by Friday at midnight 	
	Tuesday, April 14 th	Clinical Group A – 4W: 0630 - 1430 – Professor Gray		1-14

		Group B – 4E: 0630-1430 – Professor Beck		
	Wednesday, April 15 th	Clinical Group A – 4W: 0630 - 1430 – Professor Gray Group B – 4E: 0630-1430 – Professor Beck		1-14
	Thursday, April 16 th	Prep Day		
	Friday, April 17 th	Lecture – Professor Beck Concepts of ICU		
Week 13	Monday, April 20 th	Prep Day	<ul style="list-style-type: none"> • ATI Comprehensive Practice B remediation due April 24th • ATI Community Practice A due by midnight April 24th • Clinical reflections due via canvas by Friday at midnight 	
	Tuesday, April 21 st	Clinical Group A – 4W: 0630 - 1430 – Professor Gray Group B – 4E: 0630-1430 – Professor Beck		1-14
	Wednesday, April 22 nd	Clinical Group A – 4W: 0630 - 1430 – Professor Gray Group B – 4E: 0630-1430 – Professor Beck		1-14
	Thursday, April 23 rd	Prep Day		

	Friday, April 24 th	Capstone Project: Education Day		1-14
Week 14	Monday, April 27 th	Prep Day	<ul style="list-style-type: none"> • Readings • Community & Disaster Rational Quiz due May 1st via Canvas • Unit Exam #5 Emergent 2 & Concepts of ICU • ATI Community Remediation due May 1st • Medical-Surgical Concept Map/Care Plan due April 29th • Clinical reflections due via canvas by Friday at midnight 	
	Tuesday, April 28 th	Clinical Group A – 4W: 0630 - 1430 – Professor Gray Group B – 4E: 0630-1430 – Professor Beck		1-14
	Wednesday, April 29 th	Mock Code Simulation 0800-1430		
	Thursday, April 30 th	Prep Day		
	Friday, May 1 st	Lecture Professor Beck Community & Disaster	Evaluations due to be completed in class, please bring your computer.	1-14

Week 15	Monday, May 4 th	Final Review	Schedule with clinical instructor final clinical evaluations	
	Tuesday, May 5 th	Proctored Exams ATI Community - 0900 ATI Leadership – 1030		
	Wednesday, May 6 th	Proctored Exam ATI Comprehensive Predictor – Retake		
	Thursday, May 7 th	Prep day		
	Friday, May 8 th	Final Exam		
Week 16	Monday, May 11 th	ATI NCLEX Review		
	Tuesday, May 12 th	ATI NCLEX Review		
	Wednesday, May 13 th	Final Grades Due Pinning Rehearsal at 1600 Graduation Practice at 1700 Barbeque after practice		

	Thursday, May 14 th	Pinning Ceremony 5-8p		
	Friday, May 15 th	Graduation 1p		

This schedule subject to change