

## **Students accessing their SIS account for the first time or if SIS PIN has been reset**

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### **1. Log in to SIS for the first time.**



#### **SIS Login with ID # and SIS Pin:**

First time users or those who have forgotten their EasyLogin need to login to SIS with their ID and pin to obtain their EasyLogin from the Personal Information Menu of the SIS. [Click Here](#) to Enter the Secure Area.

#### **Windows 10 Users**

To access the SIS using Windows 10 Edge browser, click on the three dots at the top right of your screen then select Open with Internet Explorer.

- <https://sis.ccsnh.edu/>



#### **Enter Secure Area**

GBCC, LRCC, MCC, NCC, NHTI,  
RVCC, & WMCC

## User Login

Please enter your college ID# and your SIS PIN. When finished select Login. Please Note: ID is Case Sensitive.

Users with Easylogins should access the SIS here:  
<http://www.ccsnh.edu/online-resources>

If you have forgotten your SIS PIN, enter your college ID# then click the Forgot SIS PIN? button. If you do not know your college ID# or your EasyLogin information access your college helpdesk here: <http://www.ccsnh.edu/online-resources>

User ID:

PIN:

- Enter School ID for User ID (starting with A)
- Enter temporary pin (either your 6-digit birth date in mmddyy format or last 6 digits or your student ID) for PIN

Personal Information

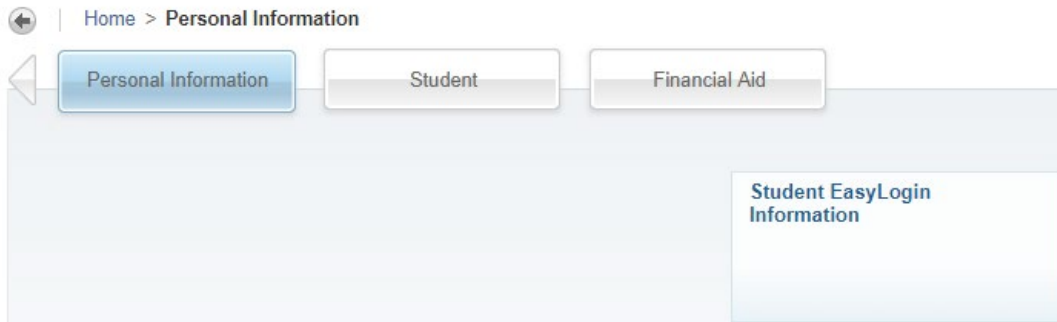
Student

Financial Aid

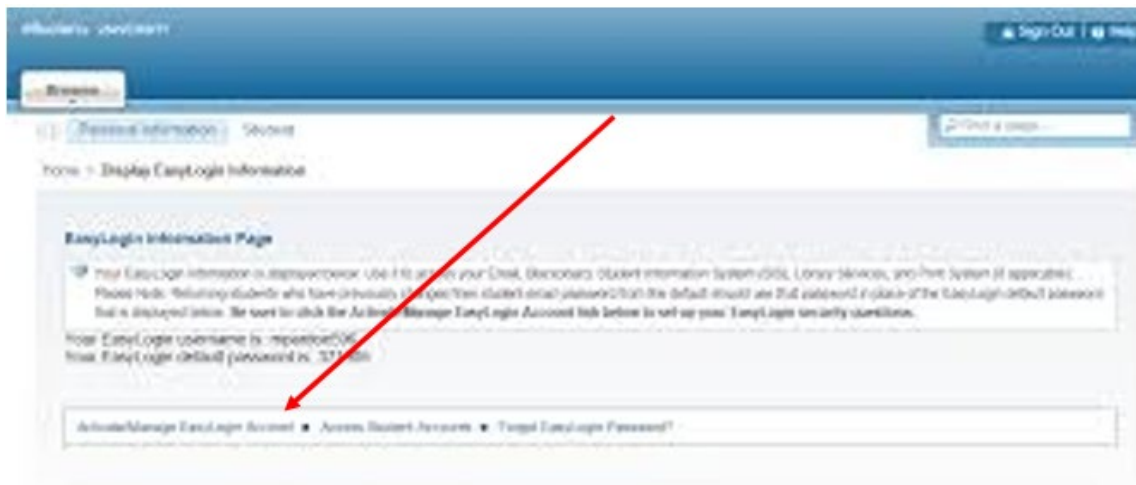
Obtain your Easylogin, view/update emergency contact information view addresses, phone numbers and college and personal email addresses; view advisor information; change your SIS PIN or SIS security question, view/update ethnicity and race.

Register for classes  
View your class schedule  
View your holds  
View your grades  
View/request transcripts  
View Degree Audit  
View account charges  
Make a payment

Apply for Financial Aid;  
View financial aid status and eligibility, accept award offers, and view loan applications.



- **Activate EasyLogin**



- You will find your Student EasyLogin information under the **“Personal Information Section”**
- Once activated your EasyLogin user name is the same as the prefix of your email.
- It is **important** that you set up your security questions since this is how you will access your account if your password ever expires or you forget your password.
- Email Example: [yourname123@students.ccsnh.edu](mailto:yourname123@students.ccsnh.edu)
- Easylogin user name: **yourname123**

***Password as you set on activation of your EasyLogin account will be the same for email, Canvas and future SIS access.***

**All future access to SIS will be done through the SIS button/link below**

SIS

**Student Information System:**

<http://sis.ccsnh.edu>

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