

# NASHUA COMMUNITY COLLEGE

OFFICE OF THE REGISTRAR - NCCRegistrar@ccsnh.edu  
505 Amherst Street, Nashua, NH 03063

## OFFICE USE ONLY

Prelim Audit: \_\_\_\_\_  
Final Audit: \_\_\_\_\_  
Summer Prelim Audit: \_\_\_\_\_

## INTENT TO GRADUATE

THE INTENT TO GRADUATE FORM MUST BE COMPLETED AND RETURNED TO THE REGISTRAR'S OFFICE ON OR BEFORE THE SUBMISSION DEADLINE, LISTED BELOW. STUDENTS NEED TO BE REGISTERED FOR THEIR LAST COURSE REQUIREMENT(S), PRIOR TO SUBMITTING AN INTENT TO GRADUATE FORM. FAILURE TO MEET THE BELOW SUBMISSION DEADLINES MAY MEAN THE STUDENT CANNOT PARTICIPATE WITH THE CEREMONY AND WILL DELAY THE ISSUANCE OF DEGREE/CERTIFICATE. **DEGREES/CERTIFICATES ARE NOT PRINTED IN-HOUSE AND CAN TAKE UP TO 6 WEEKS FROM ORDERING DATE TO ARRIVE ON CAMPUS.**

### PLEASE PRINT NAME CLEARLY & EXACTLY AS IT SHOULD APPEAR ON YOUR DEGREE:

(This is also the name we will use to call you on stage at the ceremony)

NAME: \_\_\_\_\_ ID#: A \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ PERSONAL EMAIL: \_\_\_\_\_

MAJOR: \_\_\_\_\_ DEGREE / CERTIFICATE \_\_\_\_\_

MAJOR: \_\_\_\_\_ DEGREE / CERTIFICATE \_\_\_\_\_

\_\_\_ I have reviewed my Degree Works with my Academic Advisor and I am registered for my last course requirement(s).

\_\_\_ I understand that in order to be awarded, I must have earned a minimum cumulative grade point average (CGPA) of 2.0.

\_\_\_ I understand that all student responsibilities and financial obligations to the College must be satisfied prior to the issuance of degree/certificate.

**WILL YOU BE ATTENDING THE GRADUATION CEREMONY ON:** Friday, May 20, 2022 (time TBD) YES NO

### **IF ATTENDING, PLEASE PROVIDE THE FOLLOWING INFORMATION:**

**ESTIMATED HEIGHT & WEIGHT FOR CAP & GOWN:** HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_

**PHONETIC SPELLING OF NAME:** (although the pronunciation of many names is obvious, some require special attention. Please use this space to spell out how your name sounds. I.e. Jason Nguyen = Jay-Sun Win): \_\_\_\_\_

### **IF NOT ATTENDING:**

If you choose not to attend the May ceremony, your degree/certificate will be mailed to the address that you provided on this form. Please keep the Registrar's Office informed of any address changes.

**HAVE YOU TAKEN OR ARE YOU CURRENTLY TAKING CLASSES AT ANOTHER COLLEGE TO COMPLETE YOUR COURSEWORK?** \_\_\_ YES \_\_\_ NO

Please be sure to submit a **TRANSFER COURSE AUTHORIZATION** form, and have the Host College (if college is outside of CCSNH) send an official transcript to NCC for transfer credit. Failure to do so will delay the issuance of your degree/certificate.

NAME OF HOST COLLEGE: \_\_\_\_\_

COURSE(S) TAKEN/TAKING: (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

Please check the semester you anticipate completion of your degree/certificate requirements.

### **ALL COURSEWORK WILL BE COMPLETED:**

\_\_\_ FALL 2021 (awarded in December)

\_\_\_ SPRING 2022 \* (awarded in May)

\_\_\_ SUMMER 2022\*\* (awarded in August)

### **SUBMISSION DEADLINE:**

November 5, 2021

February 4, 2022

April 8, 2022

\* Spring graduates who submit their intent to graduate form after the above Spring 2022 submission deadline, may experience delays in the issuance of their degree/certificate.

\*\* Summer graduates who need two or more courses during the summer semester; and/or have a CGPA below 2.5 at time of spring semester final grades, will not be eligible to participate with the graduation ceremony on May 20<sup>th</sup>.

**Course(s) required for Summer 2022:** \_\_\_\_\_

### **GRADUATION HONORS ARE FOR ASSOCIATE DEGREES ONLY**

Associate Degrees, earning a CGPA of 3.2 or higher (summer graduates excluded) are entitled to wear a gold tassel at the ceremony.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_