

Daily Lab Evaluation

Student _____

Work Habit or Trait	Description	1 to 5 Scale Evaluation	
		student	instructor
Job Knowledge	Overall knowledge or understanding of all aspects pertinent to the job (Materials, equipment, techniques, product knowledge, etc.).		
Quality of work	Accuracy, thoroughness, and neatness		
Interpersonal Skills	Ability to effectively communicate issues and needs to Instructor		
Dependability	Punctuality and attendance, reliability in carrying out work assignments, amount of supervision required and conscientiousness		
Work Ethic	Enthusiasm for job, level of cooperation with other students and instructor. Personal neatness and appearance. Receptivity to changes and new duties. Resourcefulness, versatility, and safety.		
Total			

5 points = 0/F 10-15 points = 45/F 15 points = C/75 20 point = B/85 25 points = A/100

1 - The student cannot demonstrate knowledge of the topic and cannot perform the task at all. "F" grade equivalency

2 - The task is mostly performed by the instructor with minimal work done by the student. The student demonstrates poor knowledge of the topic and while the task may be ultimately accomplished, the majority of the task was completed with heavy instructor assistance. "D" grade equivalency

3 - The student requires constant supervision to complete this task. The student is able to complete the task but with a lot of assistance and constant advice. "C" grade equivalency

4 - The student has a good understanding of this task and its relevance. Some supervision is required, however with assistance the task is completed very well. "B" grade equivalency

5 - The student has demonstrated mastery of this task and its relevance. The student can perform this task with almost no supervision at all. The task is completed efficiently and effectively. "A" grade equivalency

Task assigned to student _____

Flat rate time for Job _____

Actual time to complete job _____

Other things that might affect the time it took to complete the job (rust, parts availability, etc.)

Why did you give yourself the grade that you did? What could you have improved? What did you do well?
