



Associate in Science

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Course Schedule

Program Outcomes



Career Possibilities

Potential Salary



Apply to NCC



Choose Community

Choose Nashua Community College and experience what community really means: support, connection, security, opportunity.

Visit nashuacc.edu or speak with an Enrollment Specialist by calling 603.578.8908 to begin!

Benefits of a Paralegal Studies Degree

The Paralegal Studies degree program equips students with the education and training necessary to seek and begin a career as a paralegal. For those students looking to continue their studies beyond NCC, the program provides transferability to a four-year bachelor degree program.

Under the supervision of a lawyer, paralegals will: gather background information, interview clients and witnesses, perform legal research and writing, draft legal documents and contracts, and assist attorneys in preparing for court and at trial.*

Under the direction of experienced attorneys, students will be taught the essential knowledge of the law, and will also gain practical knowledge necessary for employment and success as a paralegal.

*Paralegals may not provide legal services directly to the public except as permitted by law.

Estimated cost of program Tuition and *fees only:

- In-State **\$14,738**
- NE Regional **\$19,703**
- Out-of-State **\$28,890**

Register

Register for all of the courses recommended each semester. Take at least 14-16 credits each semester to graduate in two years. A higher percentage of students graduate when they complete 30+ credits within their first year. (Research by Complete College of America)

First Year - Fall Semester

| Item # | Title | Class Hours | Lab Hours | Credits |
|----------|----------------------------|-------------|-----------|---------|
| ACCT101N | Financial Accounting I | 4 | 0 | 4 |
| PLGL101N | Basic Legal Studies | 3 | 0 | 3 |
| PLGL102N | Legal Research and Writing | 3 | 0 | 3 |
| ENGL101N | College Composition | 4 | 0 | 4 |
| HUMA110N | Critical Thinking Skills | 3 | 0 | 3 |

First Year - Spring Semester

| Item # | Title | Class Hours | Lab Hours | Credits |
|----------|--------------------------------------|-------------|-----------|---------|
| ENGL103N | Professional Writing & Presentations | 3 | 0 | 3 |
| PSYC130N | Human Relations | 3 | 0 | 3 |
| PLGL230N | Contracts and Business Organizations | 3 | 0 | 3 |
| PLGL250N | Family Law | 3 | 0 | 3 |
| | Quantitative Literacy | | | 4 |

Second Year - Fall Semester

| Item # | Title | Class Hours | Lab Hours | Credits |
|----------|--|-------------|-----------|---------|
| PLGL210N | Litigation and Trial Preparation | 3 | 0 | 3 |
| PLGL220N | Real Estate Law | 3 | 0 | 3 |
| HIST241N | American Constitutional History | 3 | 0 | 3 |
| BCPT119N | Software Applications | 2 | 2 | 3 |
| | Humanities/Fine Arts or Global Awareness | | | 3 |

Second Year - Spring Semester

| Item # | Title | Class Hours | Lab Hours | Credits |
|----------------------|------------------------------|-------------|-----------|--------------|
| PLGL240N | Probate, Estates, and Trusts | 3 | 0 | 3 |
| PLGL260N | Criminal Law | 3 | 0 | 3 |
| | PLGL290N or PLGL280N | | | 3 |
| | Science Core Requirement | | | 4 |
| Total Credits | | | | 60-61 |

NON-DISCRIMINATION POLICY

The Community College System of NH does not discriminate in the administration of its admissions and educational programs, activities, or employment practices on the basis of race, creed, color, religion, ancestry or national origin, age, sex, sexual orientation, gender identity and expression, physical or mental disability, genetic information, or law enforcement, military, veteran, or marital status. This statement is a reflection of the mission of the Community College System of NH and refers to, but is not limited to, the provisions of the following laws:

- Title VI and VII of the Civil Rights Act of 1964, as amended
- The Age Discrimination in Employment Act of 1967 (ADEA)
- Title IX of the Education Amendment of 1972
- Section 504 of the Rehabilitation Act of 1973
- The Americans with Disabilities Act of 1990 (ADA)
- Section 402 of the Vietnam Era Veteran's Readjustment Assistance Act of 1974
- NH Law Against Discrimination (RSA 354-A)
- NH Law RSA 188-F:3-a.
- Genetic Information Nondiscrimination Act of 2008

Inquiries regarding discrimination may be directed to Sara A. Sawyer, Director of Human Resources for the Community College System of NH, 26 College Drive, Concord, NH 03301, 603-230-3503. Inquiries may also be directed to the NH Commission for Human Rights, 2 Industrial Park Drive, Concord, NH 03301, 603-271-2767, FAX: 603-271-6339; and/or the Equal Employment Opportunity Commission, JFK Federal Building, 475 Government Center, Boston, MA, 02203, 617-565-3200 or 1-800-669-4000, FAX: 617-565-3196, TTY: 617-565-3204 or 1-800-669-6820.