

Campus Safety

The Campus Safety Office is located in the main building in Room 124. Business hours for the office are Monday through Friday, 8:00 am-11:00 pm. Campus Safety Officers regularly patrol the campus grounds to detect and deter criminal activity and to provide for the safety of students, faculty, staff, and visitors.

- Campus Safety Cell Phone: (603) 921-1089
- Campus Safety Phone: Extension 1767

The Campus Safety Department employs four (4) security officers and a Chief Security Officer. Officers conduct vehicle and foot patrols on campus, enforcing Nashua Community College policies and regulations, as well as notifying Law Enforcement Authorities of any on-going or reported crimes on campus or on property controlled by the campus. Although campus safety officers do not have arrest powers, the Campus Safety Department maintains a strong working relationship with the Nashua Police Department and maintains a formal written memorandum of understanding (MOU) with the Nashua Police Department. The campus is monitored by a state-of-the-art video surveillance system, which records video activity in and around the campus 24 hours a day.

Campus Security maintains a daily log of events, which is available for public view in the Campus Safety Office. The Nashua Community College Security Report is published annually and available online <https://nashuacc.edu/wp-content/uploads/2022/09/Clery-Act-2021.pdf>

In addition to providing safety services for students and college personnel, the Campus Safety Office provides identification cards and parking permits for students, faculty, and staff.

Emergency Phones:

In the event of an emergency, faculty should be aware of the emergency phones on campus.

- Emergency Blue Phones: Available outside throughout the campus. These phones will dial 911 only. Note that calls made from these boxes are NOT directed to Campus Safety; therefore, individuals using these phones should also notify Campus Safety.
- Yellow Emergency Boxes & Red Phones: Located throughout the college are bright yellow 911 emergency notification boxes and Red Phones. These devices are connected directly to the statewide 911 system and are to be used whenever normal emergency reporting opportunities are not available; for example, after hours at the college when there is no access to a regular telephone. Phones located in classrooms and labs can be used by dialing 9- 911 in an emergency. Individuals who make a 911 call should also notify Campus Safety.

Campus Security Authorities (CSA):

In compliance with the Clery Act of 1998, the college has identified several members of the staff and faculty as Campus Security Authorities or CSA's. An updated list of CSA's is posted on bulletin boards throughout the campus and is available online on the [security page](#) of the college website. The role of the CSA is to provide a conduit for staff, faculty, and students to report any crime committed on campus grounds or on grounds controlled by the college. CSA's report these crimes to law enforcement through the NCC Security Office. CSA's may also assist an individual in making an anonymous crime report when requested to do so.

Emergency Operations Plan (EOP)

NCC has established an Emergency Operations Plan (EOP) to address extraordinary circumstances wherein the lives and property of individuals could be placed in imminent danger. Public portions of the EOP 'Basic Plan' are published on the NCC website as referenced above. For purposes of the Emergency Operations Plan, evacuation operations are either classified as "Standard" or "Extraordinary."

- "Standard" refers to a total or partial evacuation of one or several facilities to an assembly area within walking distance. A Standard evacuation can be either Precautionary (preplanned) or Emergency.
- "Extraordinary" refers to a total evacuation of the Nashua Community College complex by all employees and visitors to a location a minimum of 5 miles from the campus facility.

In some situations, evacuation may not be the safest alternative to the emergency. In these cases, a "Lockdown" or "Shelter in Place" action may be ordered. During a Shelter in Place emergency, faculty, staff, and students should close and secure the doors and place objects in front of the doors to create a barricade and remain in place until the threat has subsided or until notified by competent authority to move to a safer location. A Shelter in Place notification is broadcast through the campus-wide public address system. A message is also sent via phones (text and voice messages), landlines, and e-mail systems to all employees and student subscribers of the NCC alert system.