Program Review

Per CCSNH Board policy, all associate degree and certificate programs undergo a program review every five years. Under some circumstances, programs may be reviewed more frequently. The program review process provides the information necessary to document programmatic strengths and identify areas of potential improvement. Some academic programs undergo a review by an external accrediting body. In these cases, the independent accreditation review fulfills the aforementioned requirement of the academic program review process.

During the program review process, Program Coordinators work closely with the AVPAA to construct a detailed report describing all aspects of the program. This report includes information on program size, student body demographics, faculty credentials, student success data, student learning outcome metrics, program purpose and goals, the continued need for the program, enrollment trends, potential program growth opportunities, adequacy of resources, and employment opportunities for students. Once completed, the report is submitted to the Program Review Committee for review. At that point, the committee reviews the report, meets with the PC, and constructs a report detailing the strengths of the program as well as the areas of potential improvement.

The primary goals of the program review are to:

- Identify program goals and relate them to the College's mission and the needs of the community
- Ensure that the program still offers the skills needed to compete in its field of specialization and is relevant to current and future job markets and/or four-year college aspirations.
- Evaluate the performance of the program with regard to student success, i.e., persistence, completion, transfer, learning outcome achievement, gainful employment, and licensure passage rates. Document the quality and adequacy of program staffing, including the Program Advisory Committee.
- Analyze the availability and utilization of educational resources, including technology, software, and support services.
- Evaluate the overall strengths, weaknesses, and needs of the program.