

Email Subject: Welcome to Spring Semester at NCC!

Dear {Student First Name},

Welcome to the start of the Spring semester here at Nashua Community College! We hope your classes are off to a great start. Since the semester has just begun, we wanted to check in to see how everything is going and remind you that support is always available.

If you have academic questions or need general support, please contact the Advising Center at (603) 578-8906 or [nccacademicadvisingcenter@ccsnh.edu](mailto:nccacademicadvisingcenter@ccsnh.edu). Our hours are Monday, Tuesday, Wednesday, and Friday from 8:00 a.m.–4:30 p.m., and Thursday from 8:00 a.m.–6:00 p.m. To schedule an appointment with your advisor, click [HERE](#).

For questions related to financial aid, Mike Shipka is available at (603) 578-8910 or [mshipka@ccsnh.edu](mailto:mshipka@ccsnh.edu).

**Important dates to keep in mind:**

- Last Day to Drop First-Half Semester Classes with a refund: **Monday, January 26**
- Last Day to Drop Full Semester Classes with a refund: **Monday, February 2**

**You also have access to many helpful student resources:**

- [NCC Tutoring Resources](#) – Help is available for many subjects, both in person and online.
- [Advising Center](#) – For questions about your academic path or to schedule an appointment for support.
- [Student Assistance Program](#) – Free and confidential support for personal or mental health concerns.
- [Financial Aid Office](#) – (603) 578-8903 or contact Mike Shipka.
- [Accessibility Office](#) – For students needing accommodations or accessibility support.

If there's anything we can do to support you this semester, please don't hesitate to reach out. We're glad you're here and look forward to supporting your success at NCC!

Best regards,

NCC Advising Center

P: (603)578-8906

E: [nccacademicadvisingcenter@ccsnh.edu](mailto:nccacademicadvisingcenter@ccsnh.edu)