



Addiction Recovery Support Worker Certificate Information Sheet and Interview Acknowledgement

Important Information for Applicants:

Technical Standards have been established as guidance tools to inform program applicants of skills and standards necessary for successful completion of the Human Service programs. Any applicant who has concerns or questions regarding the Technical Standards is encouraged to contact Department Chair Jayne Barnes (603)578-8900 to discuss individual issues. Information on the Technical Standards for this program is also available in the Technical Standards section of the NCC course catalog.

Students in the Human Service programs must be able to demonstrate:

- Ability to communicate verbally as a student in classes, and later as a professional in individual and group counseling situations;
- Sufficient verbal skills and language to collaborate with a wide variety of helping professionals in clinical, societal and professional areas; deliver accurate and required information; and to search for information, e.g., questioning;
- Sufficient writing ability to formulate written assessment, charting notes, and reports, etc.;
- Ability to sustain cognitive integrity in areas of short and long- term memory, areas of written documentation and follow- through of responsibilities.
- Ability to concentrate on the execution of treatment plans, assigned skills and tasks as well as the integration and communication of this work for both short and long-term periods of time;
- Ability to work in settings that may lend themselves to frequent interruptions, immediate crisis response and role responsibility exchange;
- Ability to cope with a variety of stressors, including people- place occurrences, and demonstrate safe and required care for individuals and the workplace as a whole;
- Ability to secure transportation to practicum sites and classes;
- Ability to consistently attend and participate in classes; • Ability to demonstrate and maintain organizational skills,time management and professional respect and conduct as a human service student, either at a practicum site or in the community.
- Ability to adhere to and practice the Human Service Department's ethical guidelines.
 - A State Police criminal check is the responsibility of students and may be required for clinical fieldwork and/or employment upon request of an agency.
 - Applicants who have had difficulty with the law depending on the nature of the problem may not be employable or even eligible for fieldwork. Applicants need to discuss these matters in an interview with the Department Chair to determine future direction.

Addiction Recovery Support Worker Disclosure and Information

- The certificate is designed for peer helpers and volunteers who want to begin a pathway to professional credentials, which can lead to full time employment in the field with benefits. As a stackable credential, students can also roll credits into a two-year human services associate degree or four-year program. The certificate also complements a psychology degree pathway.
- Certificate classes are flexible, and include online, hybrid (online and in-person mix), and on-campus courses. Students with prior college credit, work, or volunteer experience in the field may be eligible for additional credits toward the certificate. This is not an automatic acceptance. To be admitted into this certificate program, students must arrange for an interview with the program coordinator. This is an academic program and does not lead directly to certification, rather provides an academic foundation for pursuit of further credentials.
- The Social Educational and Behavioral Science Department abides by the accepted national standard that recommends a minimum of two years of sobriety for any prospective trainee in the field of alcohol and other drug-use counseling.

Addiction Recovery Support Worker Certificate

Course List (Day/Evening Program):

- HSV111N Introduction to Human Services, 3 Credits
- PSYC101N Introduction to Psychology, 3 Credits
- PSYC201N Human Growth and Development, 3 Credits
- HSV123N Supportive Communication, 3 Credits
- PSYC240N Drugs and Alcohol, 3 Credits
- HSV210N Introduction to Addiction Recovery Support Work, 3 Credits

Total 18 Credits

Program Outcomes

After completion of the 18-credit addiction recovery support worker certificate students will be assisted with further instructions in contacting the state licensing board regarding CRSW certification and meeting additional requirements. These include 500 hours of paid or volunteer work and completion of an exam required by the IC&RC.

Applicant Interview Information Session Acknowledgement Sheet

I acknowledge I have reviewed and fully understand the nature of the Addiction Recovery Support Worker Certificate Program and have had an opportunity to ask any questions to clarify the information above. I further agree that I meet the standards for acceptance and participation in the program at the time of application and agree to notify my program coordinator immediately should those circumstances change.

Applicant Name: _____

Interview Location: _____

Student:: _____ Date: _____

Faculty: _____ Date: _____

Faculty: _____ Date: _____